



Board of Governors

Meeting

April 6, 2019

Ayamdigut Boardroom

Present: Chris Milner (Chair), Vera Holmes (Vice-Chair), Carol Geddes, Julia Salo, Jocelyn Curteanu, Tom Ulyett, Eric Jun Hyeok Kim, Ernie Prokopchuk, Shawn Allen, Piers McDonald (Chancellor), Karen Barnes (President)

Staff: Luzelle Nagel (Director of Finance), Janet Welch (VP Academic & Student Services), Bronwyn Hancock (Associate VP Research Development), Lacia Kinnear (Director of Governance and Strategic Initiatives), Kendra Black (Interim VP University Services), Erin Symington (Executive Assistant)

Regrets: Judy Gingell, Tosh Southwick (VP Indigenous Engagement & Reconciliation), Clint Sawicki (Associate VP, Research Administration)

Guests: Jacqueline Bedard (Executive Director of External & Government Relations)

REVIEW AGENDA **MOVED by Julia Salo, SECONDED by Shawn Allen to approve the agenda as presented. CARRIED.**

REVIEW MINUTES OF February 15th, 2019 **MOVED by Ernie Prokopchuk, SECONDED by Eric Jun Hyeok Kim to approve the minutes from Feb 15th, 2019 as presented. CARRIED.**

BUSINESS ARISING • Carol Geddes and Tom Ulyett will be attending CICan

REPORT FROM FARC Chris Milner provided an update on the FARC meeting held April 5th, 2019.

Yukon College Student Union Financials

YCSU is required to present its financials to the Board of Governors to satisfy the final requirement to be designated the student union under section 10.2(1) of the Yukon College Act.

Demi Dorn, Treasurer of the YCSU, & Sparsh Arora, VP Internal of the YCSU attended FARC to present the Yukon College Student Union financials.

May 2020 Budget

Jacqueline Bedard attended the meeting to go over the high-level budget required to host the transition to Yukon University celebration event in May 2020.

It is not anticipated there will be additional resources in the 2019-2020 budget to accommodate such a major event. These three celebration events require funding.

We hope to receive some support for this from Yukon Government, through sponsorship. We are requesting up to \$200,000 from College reserves.

MOVED by Shawn Allen, SECONDED by Julia Salo that the Board of Governors approve that up to \$200,000 be drawn from reserves in the 2019/20 fiscal year for the purpose of the Yukon University 2020 launch celebration. CARRIED

Review 6 Month Forecast Results

The preliminary 6 month forecast for the fiscal year 2018/19 shows an operating surplus of \$223k.

Review Cash Flow Statement

A draft cash flow statement for July 2018 to December 2018 with comparatives to the prior year was provided in the FARC meeting package for review.

The College is in a healthy position.

Approve College Budget for 2019/20

The draft budget for 2019-20 was provided in the FARC meeting package for review. The budget for the fiscal year 2019/20 shows a balanced budget.

MOVED by Carol Geddes, SECONDED by Julia Salo that the Board of Governors approve the 2019-20 draft College budget as presented. CARRIED.

Monitoring Board Budget to Dec 31st

The preliminary board budget results up to and including December 31, 2018 were provided for FARC for review. The preliminary results up to Dec 31, 2018 show a positive variance.

Approve Board Budget for 2019/20

The draft board budget for 2019-20 was provided for FARC for review. The 2019-20 budget is \$50,182.72.

MOVED by Julia Salo, SECONDED by Jocelyn Curteanu that the Board of Governors approve that the board budget for 2019-20 with a net expenditure of \$50,182.72 be approved as presented. CARRIED.

Contract Extension – Director of Development

The Yukon College contract with KP Events and Promotions (KPEP) to provide services to the Yukon College Foundation will expire at the end of May. It is being requested that the contract be extended to June 30, 2020.

This will put the total value of the contract at \$320,540 plus travel expenditures and bonus which is over the President's authority therefore will require Board approval.

MOVED by Jocelyn Curteanu, SECONDED by Vera Holmes that the Board of Governors approve that the contract with KPEP be extended from May 1, 2019 to June 30, 2020. CARRIED.

**REPORT FROM
GOVERNANCE
COMMITTEE**

Vera Holmes provided an update on the Governance meeting held on April 5th, 2019.

Policy Framework – Approval Process

The Board of Governors requires a process by which to develop new policies regarding directions and operations at Yukon College of which the BOG has legislated authority. These are separate from policies the Board develops to govern itself.

The Governance Office has developed a draft process by which these policies can be developed and is asking the Board Governance Committee to consider and provide feedback on the proposed process. The draft process was provided in the meeting package.

Yukon University Naming Policy

The draft Yukon University Naming Policy was provided in the meeting package for review.

MOVED by Tom Ullyett, SECONDED by Julia Salo that the Board of Governors approve the Yukon University Naming Policy with the recommended change as presented. CARRIED.

Review Policies

Policies BOG-02, BOG-08, BOG-11, & BOG-14 were reviewed by the Governance Committee and were provided in the meeting package.

The Committee will continue to discuss BOG-02 Board Member Responsibilities at the next Governance meeting.

Revisit Indigenization Principles

Tosh and Lacia presented the 7 Indigenization principle statements and the “how” statements that support each of them.

The Committee discussed where they would like these principle statements to live & how they should be presented.

The Committee will continue discussions on the principles at the next meeting.

REPORT FROM HUMAN RESOURCES COMMITTEE

Tom Ullyett provided an update on the Human Resources Committee meeting held on April 5th, 2019.

Final Human Resources Committee Policy BOG-13

The revised and final version of the HR Committee Policy was provided in the meeting package.

President, Board Chair & Board Evaluations

The survey link to the President evaluation for 2016-17 was provided in the April meeting package. The Board has been asked to complete this evaluation by April 30th. Results will be compiled and presented for discussion at the June Board meeting.

The Board and Board Chair evaluations for 2018-19 have been deferred until further discussion takes place between the Committee

Chairs and Board Chair to decide on a potentially new process moving forward.

MOVED by Julia Salo, SECONDED by Jocelyn Curteanu to go IN CAMERA at 9:46am. CARRIED.

MOVED by Julia Salo, SECONDED by Jocelyn Curteanu to go OUT of CAMERA at 9:54. CARRIED.

**NAKWAYE KU
DAYCARE SPACE
AGREEMENT**

Kendra Black explained that Yukon College is looking for opportunities to improve daycare service delivery to students and are in discussions with Yukon Housing to create a new daycare space on campus that will attract a private sector or non-profit operator.

Yukon College has been working with the Nakwaye Ku Child Care Society to sign a lease agreement to begin July 1, 2019. The society has operated at Yukon College since 1988 with no lease agreement.

MOVED by Tom Ullyett, SECONDED by Carol Geddes that the Board of Governors direct administration to start discussions with the Nakwaye Ku Child Care Society to develop a lease for the current space that respects the following principles:

- **The college's priority is to support student success and resources should be directed towards improving student access to services whenever possible.**
- **The college should have a consistent, fair and equitable approach in working with vendors for access to space within campus buildings.**
- **Discussions need to be sensitive and encourage the continued viability of society operations.**
- **The college should continue its discussions with the society to develop practicum opportunities for students in the Early Learning and Child Care Program which may eventually help the society offset expenses.**

CARRIED.

Action Item:

Administration to report back on the Nakwaye Ku Daycare space agreement at the next meeting.

**CONVOCATION
MAY 23, 2019**

Karen Barnes informed the Board of the upcoming May 23rd Convocation Ceremony.

This year's keynote speaker will be Wendy Tayler. Wendy Tayler is a dynamic Yukon entrepreneur and business leader who has led several private businesses across the telecommunications, retail, automotive, aviation and hospitality industries.

This year there is one ceremony in the gymnasium, starting at 10:00am going until approximately 12:30pm.

**YUKON COLLEGE
FOUNDATION
UPDATE**

Karen Barnes provided an update on the Yukon College Foundation activities and sponsorships.

FIRST NATIONS 101

Board members have expressed interest in doing the YFN 101 workshop. A briefing note providing background information on the workshop was provided in the meeting package.

The Board agreed that this workshop should be mandatory for all Board Members.

The Foundation Board has also expressed interest in doing the workshop.

It is an option to do it at the October Board Retreat.

Action Item:

President to come back with proposed date to take the FN101 workshop at the next meeting.

**CONFIRM 2019-20
BOARD MEETING
DATES**

Proposed dates for Board and Committee meetings were brought forward to the Board for review and approval. It was agreed to the following for 2019-20:

- Friday September 27th, 2019
- Friday & Saturday October 18th-19th, 2019 – Board Retreat – 2 Days
- Friday November 15th, 2019 - FARC meeting (Joint with Pension Committee)
- Saturday December 7th, 2019 – Joint CCC meeting
- Friday February 14th, 2020 – Valentine's day
- Saturday April 4th, 2020

Convocation on FRIDAY, May 8th, 2020

- Friday June 5th, 2020

Action Item:

EA to email out revised 2019/20 meeting dates and schedule as per discussion

**UNIVERSITY
TRANSITION
UPDATE**

Director of Governance & Strategic Initiatives, Lacia Kinnear provided an update on the University Transition. A document highlighting milestones accomplished and future challenges was provided in the meeting package.

**COMMUNITY
CAMPUS
COMMITTEE
UPDATE**

Karen Barnes provided an update to the Board on the Community Campuses.

Highlights included:

- Met with campus chairs in October via teleconference for an update.
- CCC concern is that the Schools should take more responsibility for rural students.
- Community economic development and economic diversification are emerging as priorities for many First Nations and several have reached out to CED via the local campus.
- Wellness is another First Nation and community priority. CID is aligning NISJ, CE and CED to support this community request by supporting and customizing programming per community input.
- Community Plans are currently being actioned and refreshed.

**YUKON
UNIVERSITY
BRAND REVEAL**

Executive Director of External & Government Relations, Jacqueline Bedard attended the Board meeting to unveil the Yukon University Brand.

**BOARD
DONATIONS TO YC
FOUNDATION**

As per policy, the honoraria that Board members would receive for one meeting per year will go towards the Yukon Foundation as a contribution to the Board of Governors Endowment Fund, in order to provide a scholarship for Yukon College students. The June meeting has been selected as the meeting from which these honoraria will be donated on an annual basis.

As per Policy BOG-02 (Board Member Responsibilities), if the Board member is absent from the June meeting, the honorarium

donation will be paid to the Endowment Fund on behalf of that member at the next Board meeting that the member attends, usually September.

Action Item:

EA to provide list of scholarships that Board honorarium donations could be contributed to other than the Board of Governors Endowment Fund.

OH&S REPORT

The January 2019 and year to date statistics on OH&S were provided in the April board package.

STAFF REPORTS

The President, Vice President Academic, Associate Vice President's of Research & Operations, Vice President of Indigenous Engagement & Reconciliation, and Director of Governance and Strategic Initiatives provided staff reports on recent activities. All the staff reports were provided in the Board package for review.

**AGENDA ITEMS
FOR NEXT
MEETING**

Board members are requested to provide input for additional Agenda items that are not already in the Annual Planning Cycle.

Item(s) suggested from last Board meeting and added to future Board agendas is/are as follows:

- Final draft of Substance Policy
- Final draft of Sexualized Violence Policy
- Negotiations Mandate
- Student Survey & SPI Presentation – Conversation on how to report on this moving forward
- Northern Housing Innovation Centre Update – Stephen Mooney
- Institute of Indigenous Self-Determination – Tosh Southwick
- People strategy – Giulia Lucchini
- Workplace safety – Colleen Wirth

ADJOURNMENT

Meeting was adjourned at 12:56pm

SUMMARY OF ACTION ITEMS:

Action Items:

- Administration to report back on the Nakwaye Ku Daycare space agreement at the next meeting.
- President to come back with proposed date to take the FN101 workshop at the next meeting.
- EA to email out revised 2019/20 meeting dates and schedule as per discussion.
- EA to provide list of scholarships that Board honorarium donation could potentially be contributed to.